

Pima County/Tucson Women's Commission

Executive Committee Meeting

**Wednesday, September 2, 2009 at 5:30 pm
240 North Court Ave, Tucson, AZ 85701**

Adopted Minutes

Present: Mandel, Harper, Dow

Absent: Poczulp, Amoroso-Benedetto

Staff: Baxter

- 1) **Call to order/roll call** – Meeting called to order by Mandel at 5:32pm. Roll called by Baxter, documented above.
- 2) **Call to the public** – No public present.
- 3) **Review and approve minutes from past Executive Committee meetings 08/05/09 & 08/11/09** – Dow made motion to approve 8/5/09 minutes, second by Harper; passed unanimously. Dow made motion to approve 8/11/09 minutes, second by Harper; passed unanimously.
- 4) **Review and approve August financials** – Discussion regarding City/County quarterly payments and other income sources. Mandel noted that only income for August was one rent check. Motion to approve August financials made by Harper, second by Dow; passed unanimously.
- 5) **Discuss and adopt resolution relating to health care reform** – Harper suggested we partner with elected officials at City and County. Dow suggested we partner with other like minded organizations. Harper to follow up with elected officials, Dow to follow up with other organizations. Will discuss at next exec committee meeting and advocacy committee meeting.
- 6) **Discuss problems achieving quorum at Full Commission meetings** – Mandel reported that the Commission has only met three times in 2009 noting this is a major problem because we are not upholding our own by-laws or our agreements with City and County. Dow suggested staff continue to notify Commissioners by email but thought calls were not necessary. Mandel made suggestion to explore closing down the 501c3 non-profit and operating only as a City/County Commission which would mean we would no longer need staff, building, fundraising, etc. Dow thought it was necessary to go bare bones due to the budget problems. Mandel will follow up on what we would need to do in order to dissolve the 501c3. Baxter will follow up on details of our building contracts. Harper suggested that we make the recommendation as a committee.
- 7) **Discuss future of Commission** – Mandel emphasized the need to focus on policy and advocacy and less on programs. Harper suggested that we address with full Commission the lack of money and fundraising efforts. Dow noted that she was impressed that we were all still here after everything that has happened.
- 8) **Update on hiring HR consultant** – Mandel gave update on the consultants that had been recommended. Baxter said she had not contacted Sandra Abby because she felt like it was an inappropriate course of action given that she has pending HR concerns. Mandel addressed potential conflicts of interest with various candidates and noted that Baxter had the right to have her allegations investigated. Baxter suggested that PCTWC hire consultants to review complaints and HR policies and suggested looking into Pima Community College. Harper commented that it's the responsibility of the Commission to respond to any HR complaints. Mandel to follow up with Pima Community College professionals.

9) Committee Reports

- a) **Advocacy Committee** – Dow reported that the group will meet next on September 14th at 5:15pm. They had discussed a DV seminar and a series of brown bag luncheons. They are going to continue to work on the upcoming Equal Pay Day luncheon.
- b) **Young Women's Leadership Committee** - Baxter reported that the YWL committee has not been able to meet in the last month because they currently do not have a chair. They would also need at least two commissioners to sit on the committee and that cannot happen until the Full Commission meets to approve new committee appointments.
- c) **Development Committee** – Harper reported that the Development Committee is currently not meeting.

10) Adjourn – Harper made motion to adjourn at 6:50pm, second by Dow; passed unanimously.